



# Jefferson Township High School

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***Principal***

*Dr. Timothy Plotts*

***Assistant Principals***

*Vickki Nadler*

*Michelle Papa*

August 2017

Dear Parent/Guardian:

The Board of Education has authorized a voluntary random drug testing program for students in grades nine through twelve, with the consent of a parent or guardian.

The primary emphasis of this program is to provide a deterrent for students who might choose to use illegal drugs if such a program was not in place.

If you choose to enroll your child in this program, he/she may be randomly selected to participate in the drug testing program on a periodic basis. Those students who are selected for testing will be notified and tested that same day. Students selected for testing will be accompanied to the testing site by a staff member who will explain the testing procedures and maintain confidentiality.

All records and subsequent files related to the random drug testing program shall be kept separate from your child's regular file and cannot be released without written authorization from both you and your child. All files related to this program will be destroyed after your child graduates.

If you would like to have your child participate in this program, please complete the attached enrollment form and return it directly to the High School Main Office. You may enroll your child at any time. The enrollment will remain in effect for the entire academic year.

If you have questions about this program, please consult the attached Frequently Asked Questions file. You may also speak with our Student Assistance Counselor, Mrs. Joanne Martino, for more information.

Sincerely,

***Dr. Timothy Plotts***

Principal